

*Twin Cities Campus*

*Center for Advanced Research on  
Language Acquisition*

*Office of International Programs*

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## POSITION AVAILABLE

### Director

#### Center for Advanced Research on Language Acquisition

#### Position Description

*Req # 147523*

The Center for Advanced Research on Language Acquisition (CARLA) seeks a full-time director. CARLA is one of the U.S. Department of Education's Title VI National Language Resource Centers, whose role is to improve the nation's capacity to teach and learn foreign languages effectively. CARLA is engaged in a number of interrelated research and program initiatives focused on second/foreign language teaching, learning, and assessment. Through an annual summer institute program and a wide array of international conferences and regional seminars, CARLA supports the professional development of language teachers. Additionally, CARLA offers a number of resources to language teachers including a battery of language proficiency assessments and a working paper series. The mission of CARLA is to study multilingualism and multiculturalism, to develop knowledge of second language acquisition, and to advance the quality of language teaching, learning, and assessment.

***General Duties of the CARLA Director:*** As the public face of CARLA, the director will provide leadership by setting priorities and direction for this interdisciplinary, research-based center, securing and expanding funding, and fostering collaboration among all CARLA stakeholders. This is a full-time, annually renewable administrative position that may include limited teaching and research options depending upon the needs of CARLA and the background of the individual. For the successful candidate, exceptional circumstances may warrant the granting of faculty rank and the possibility of faculty tenure.

#### ***Specific Responsibilities***

- Provide overall leadership and vision, and foster the development of effective team relationships within CARLA.
- Maintain and expand funding sources, lead grant-writing efforts and gift campaigns, and foster collaborations to pursue funding opportunities.
- Recruit and support project leaders, Center Coordinator and other personnel; monitor project and product development; supervise Center personnel.
- Create and strengthen connections linking CARLA with all relevant units within the University and the state, and with national and international researchers, leaders, and institutions engaged in language education.
- Provide budgetary oversight and decision-making for CARLA resources.
- Maintain effective communication with Principal Investigators of all CARLA grants.
- Establish and implement a new leadership model in consultation with CARLA stakeholders.

### ***Required Qualifications***

- Ph.D. or Ed.D. in a relevant field.
- Demonstrated scholarship and background and experience in language education.
- Knowledge about key national and international issues related to language and culture education.
- Documented evidence of management ability, organizational and interpersonal skills, and strong public relations skills.

### ***Preferred Qualifications***

- Demonstrated success in writing, procuring, and managing grants.
- Demonstrated interdisciplinary teambuilding success in academic and/or non-academic settings.
- Demonstrated leadership and professional involvement in language and culture education.

CARLA has 5 full-time staff members and several affiliated faculty members from the College of Liberal Arts, the College of Education and Human Development, and the College of Continuing Education. The Director of CARLA reports to the Associate Vice-President and Dean of International Programs. More information about CARLA can be found at: <http://www.carla.umn.edu>.

Applications and nominations will be reviewed beginning September 1, 2007 and accepted until the position is filled.

***Application instructions:*** The position requisition number is 147523 and is available on-line at: <https://employment.umn.edu/applicants/jsp/shared/frameset/Frameset.jsp?time=1177955752915>.

Please apply online by submitting a faculty/academic application along with an electronic letter of application expressing interest in the position, current vita or résumé, 1-2 page statement regarding interest in the position, names and addresses of 3-5 references. Online application are available at: <http://www1.umn.edu/ohr/employment/index.html>.

*This material is available in alternative formats upon request. If you need assistance with an alternative formats or other disability accommodations, please contact:*

Karin Larson, Coordinator

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### ***Selection Committee Chair:***

Diane J. Tedick, Ph.D. Associate Professor, Second Languages and Cultures Education

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